



Emergency Travel Service

Whether on the road, or preparing for an impromptu business trip, corporate travelers sometimes experience emergency needs that require immediate attention. Extreme weather conditions, flight cancellations, rescheduled meetings often result in last-minute changes to travel itineraries.

Reservation Center, the largest and oldest independently owned and operated 24-hour travel reservation service, provides uninterrupted access to world-class travel assistance when corporate travelers need it most—during travel-related emergencies. Reservation Center is staffed and structured to handle the unique requirements of “in-progress” or “immediate” travel situations, ensuring that travelers receive experienced, efficient and courteous support whenever and wherever they need it 24 hours a day, seven days a week.

FEATURES AND BENEFITS

For the Traveler

- Around the clock availability, 365 days a year
- Easy toll-free access within the U.S. and from foreign countries; collect calling from every country that does not provide toll free service, with no charge to the customer.
- Professional and courteous service from a dedicated team of specially trained, experienced emergency counselors.
- Efficient handling of all bookings, as travel counselors have immediate access to your travelers’ itineraries-in-progress as well as individual traveler preferences.

HIGHLIGHTS

- Priority access 365 days a year, 24 hours a day
- Dedicated team of senior travel counselors
- Access to travelers’ itineraries and preferences
- Travel policy compliance

FEATURES AND BENEFITS

For the Corporation

- Assured compliance with your company’s specific travel policy, preferred suppliers and negotiated rates for all bookings and changes.
- Monthly detailed call reports for easy billing and reconciliation
- Traveler Safety

VALUE ADDED SERVICES

Reservation Center offers the following services at no additional charge:

- Lost Luggage Assistance
- Lost Credit Card Alert
- Vital Document Registry
- Executive Electronic Voice Messaging
- International Language Interpreter
- Executive Line Service



**Travel
Services**
Representative